

May 23, 2023

Honorable Nancy Skinner, Chair
Joint Legislative Budget Committee
Senate Budget and Fiscal Review
Committee

Honorable Phil Ting, Chair
Assembly Budget Committee

Honorable Anthony Portantino, Chair
Senate Appropriations Committee

Honorable Chris R. Holden, Chair
Assembly Appropriations Committee

**Section 28.00—Department of Community Services and Development,
Item 4700-101-0890, Local Assistance**

Pursuant to Section 28.00 of the Budget Act of 2022, the following report is respectfully submitted.

The Department of Finance has received the attached Section 28.00 application from the Department of Community Services and Development (CSD) for the purpose of increasing its Federal Trust Fund authority for Program 4185-Community Services within Item 4700-101-0890 by \$6,000,000. The CSD received additional funding (approximately \$33,848,000) from the annual Community Services Block Grant (CSBG) and requires additional expenditure authority to expend the funds. The CSD is not requesting expenditure authority for the full amount of the augmentation because there is flexibility within CSD's existing authority to absorb a significant portion of the increase. The CSBG award must be encumbered within a reasonable period of time per federal requirements. This request enables the CSD to increase services to assist more low-income Californians as soon as possible and help to make sure the CSD is able to expend the funds in a timely manner.

The CSD received official notification of the availability of additional, unanticipated funds on April 10, 2023, for additional funding from the CSBG. The CSD notified Finance within 45 days of this date.

This request meets the following criteria, as required in subdivision (b) of Section 28.00:

- The funds will be expended for the purpose of assisting low-income Californians with a broad range of activities through local governmental agencies and private nonprofit community organizations, which is consistent with state law.
- The funds are made available to the state under conditions permitting their use only for the specified purpose and the additional expenditure proposed would apply to this specified funding purpose.

- Acceptance of the additional funding does not impose on the state any requirement to commit or expend new state funds for any program or purpose.
- The need exists to expend the additional funding during the current fiscal year to allow the CSD to continue providing services to more low-income Californians through local governmental agencies and private nonprofit community organizations as quickly as possible, and to enable the CSD to fully expend the funds within the required time frame.

Finance concurs with the necessity of this change to the approved budget. A waiver of the 30-day review period is requested to enable the CSD to administer these dollars as quickly as possible to increase services to low-income Californians.

If you have any questions or need additional information regarding this matter, please call Kia Cha, Principal Program Budget Analyst, at (916) 445-6423.

JOE STEPHENSHAW

Director

By:

A handwritten signature in blue ink that reads "Erika Li".

ERIKA LI

Chief Deputy Director

Attachment

cc: On following page

cc: Honorable Dr. Joaquin Arambula, Chair, Assembly Budget Subcommittee No. 1
Honorable Caroline Menjivar, Chair, Senate Budget and Fiscal Review
Subcommittee No. 3
Honorable Roger Niello, Vice Chair, Senate Budget and Fiscal Review Committee
Honorable Vince Fong, Vice Chair, Assembly Budget Committee
Gabriel Petek, Legislative Analyst (3)
Elisa Wynne, Staff Director, Senate Budget and Fiscal Review Committee
Kirk Feely, Fiscal Director, Senate Republican Fiscal Office
Christopher W. Woods, Senate President pro Tempore's Office (2)
Christian Griffith, Chief Consultant, Assembly Budget Committee
Joseph Shinstock, Fiscal Director, Assembly Republican Caucus, Office of Policy
and Budget
Paul Dress, Caucus Co-Chief of Staff, Assembly Republican Leader's Office
Katja Townsend, Capitol Director, Assembly Republican Leader's Office
Jason Sisney, Assembly Speaker's Office (2)
Mark McKenzie, Staff Director, Senate Appropriations Committee
Jay Dickenson, Chief Consultant, Assembly Appropriations Committee
Dr. Mark Ghaly, Secretary, Health and Human Services Agency
Marko Mijic, Undersecretary, Health and Human Services Agency
Brendan McCarthy, Deputy Secretary, Health and Human Services Agency
Debra Cooper, Assistant Secretary, Health and Human Services Agency
David Scribner, Director, Department of Community Services and Development
Chris Vail, Chief Financial Officer, Department of Community Services and
Development
Jeffrey Kjer, Budget Officer, Department of Community Services and Development



Recipient Information

1. Recipient Name

COMMUNITY SERVICES & DEVELOPMENT,
CALIFORNIA DEPARTMENT OF
2389 Gateway Oaks Drive, Suite 100

SACRAMENTO, CALIFORNIA 95833 4246

2. Congressional District of Recipient

*See Remarks

3. Payment Account Number and Type

*See Remarks

4. Employer Identification Number (EIN)

1946001347K4

5. Data Universal Numbering System (DUNS)

929578268

6. Recipient's Unique Entity Identifier

F4LGDJEVBFK4

7. Project Director or Principal Investigator

David Scribner

David.Scribner@csd.ca.gov

8. Authorized Official

*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information

Angel Chen

Grants Management Specialist

angel.chen@acf.hhs.gov

646-905-8120

10. Program Official Contact Information

Jolleen George

Deputy Director

Office of Community Services

jolleen.george@acf.hhs.gov

(202) 401-4830

Federal Award Information

11. Award Number

2301CACOSR

12. Unique Federal Award Identification Number (FAIN)

2301CACOSR

13. Statutory Authority

The Community Services Block Grant Act (42 U.S.C. 9901 et seq.)

14. Federal Award Project Title

*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number

93.569

16. CFDA Program Title

Community Services Block Grant

17. Award Action Type

Supplement

18. Is the Award R&D?

*See Remarks

Summary Federal Award

Financial Information

19. Budget Period Start Date 10-01-2022

End Date 09-30-2024

20. Total Amount of Federal Funds Obligated by this Action

\$33,847,607.00

20a. Direct Cost Amount

*See Remarks

20b. Indirect Cost Amount Administrative Offset

*See Remarks

21. Authorized Carryover

*See Remarks

22. Offset

*See Remarks

23. Total Amount of Federal Funds Obligated this budget period

\$67,695,215.00

24. Total Approved Cost Sharing or Matching, where applicable

*See Remarks

25. Total Federal and Non-Federal Approved

*See Remarks

26. Project Period Start Date 10-01-2022 -

End Date 09-30-2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching

*See Remarks

28. Authorized Treatment of Program Income

*See Remarks

29. Grants Management Officer – Signature

Timothy Chappelle

Grants Management Officer

Footnotes

This grant action awards funding for the 3rd and 4th Quarters of FY2023 for the CSBG program under Public Law 117-328, Consolidated Appropriations Act, 2023. These awards represent the total allocation of available funding for FY 2023. Please note that the CSBG allocation amounts currently reflect a 1% reduction due to the Secretary's authority to transfer funding to HHS's discretionary accounts. Under Public Law 117-328, Consolidated Appropriations Act, 2023, CSBG Act, CSBG grant recipients, and eligible entities may revise the federal poverty line (FPL) by substituting "200 percent" for "125 percent" for CSBG funding awarded for FY 2022 (October 1, 2021 — September 30, 2022) and FY 2023 (October 1, 2022 — September 30, 2023).



Recipient Information

COMMUNITY SERVICES & DEVELOPMENT, CALIFORNIA DEPARTMENT OF
2389 Gateway Oaks Drive, Suite 100
SACRAMENTO, CALIFORNIA 95833 4246

Employer Identification Number (EIN): 1946001347K4

Data Universal Numbering System (DUNS): 929578268

Recipient's Unique Entity Identifier: F4LGDJEVBFK4

Object Class: 41.15

Financial Information

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant</u> <u>Award to Date</u>	<u>Document Number</u>	<u>Funding Type</u>
75-23-1536	2023,G994002	\$67,695,215.00	\$33,847,607.00	\$67,695,215.00	G-2301CACOSR	Formula

Terms and Conditions



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2301CACOSR
FAIN# 2301CACOSR
Federal Award Date: April 10, 2023

General Terms and Conditions:

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. The electronic General Terms and Conditions that apply to this program can be found at <https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>. The applicable terms and conditions for this program may be found on the above website under Office of Community Services and Community Services Block Grant Program.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Consolidation of grant funds (by Territories, if applicable):

For Territories who have an approved consolidation plan, these funds are available for expenditures made in accordance with the plan under Title XX of the Social Security Act.

Reporting requirements:

Grants awarded for FY2021 and after, recipients submit annual Federal Financial Reports (FFR) Form SF-425 through the DHHS Payment Management System (PMS). Recipients need to update their PMS access profile to include the ability to electronically access and complete SF-425 reports in PMS. The Interim FFR should be submitted into PMS no later than 90 days after the close of the Federal Fiscal Year 1 of the project period. The Final FFR should be submitted into PMS no later than 90 days after the close of the project period. Recipients are encouraged to submit timely reports in PMS.

Please transmit a copy of this Notice of Award (NOA) to the office authorized to request funds covered by this award.

GrantSolutions (GS)

Please be advised that recipients should be able to download NOAs through their GS account, as GrantSolutions system enhancements have been available since 8/15/2022. Non-discretionary recipients can now log into GrantSolutions and find new features, including:

- On-demand access to their Notice of Awards (NOA) and Grant Details
- Ability to quickly locate Grant Project(s)
- View and download the NOA, grant history, grant details, and easily find their Grants Management Officer

Please contact the GrantSolutions helpdesk at help@grantsolutions.gov / 1-866-577-0771 for technical assistance.

Changes in Key Staff:

Please report any changes in points of contact, addresses, phone numbers, e-mail addresses etc. to the Grants Management Specialist named on this award notice. This includes changes in Authorized Official (AO), Principal Investigator/Project Director (PI/PD) or Point of Contact (POC) to receive electronic award notification. Changes to points of contact need to be submitted officially through an updated SF-424M form in the On-line Data Collection System (OLDC).

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.

For questions concerning programmatic aspects of this award, please contact Charisse Johnson at charisse.johnson@acf.hhs.gov. For questions concerning financial aspects of this award, please contact Veronika Olaniyan at CSG-OGM@acf.hhs.gov.

STATE OF CALIFORNIA
SECTION 28.00 APPLICATION
 DF-90

Department of Finance
 915 - L Street
 Sacramento, CA 95814
 IMS Mail Code: A-15

Please report dollars in thousands.

DEPARTMENT Community Services and Development	ITEM NO./ FISCAL YEAR 2022-23	NOTIFICATION LETTER TO LEGISLATURE: <input type="checkbox"/> 30-DAY NOTICE <input checked="" type="checkbox"/> REQUEST WAIVER OF 30-DAY NOTICE
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PROGRAM TITLE PER GOVERNOR'S BUDGET:

4185 - Community Services

FUNDING (SPECIFY FUND)	CURRENTLY BUDGETED	REQUESTED CHANGE (+) OR (-)	TOTAL
4700-101-0890	62,264	6,000	68,264

(Check appropriate boxes)

- The funds will be expended for a purpose that is consistent with state law (explain use of funds in Part A below).
- The funds are made available to the state under conditions permitting their use only for a specified purpose, and the additional expenditure proposed under this section would apply to that specified funding purpose (as supported by explanation for the purpose of the funds).
- Acceptance of additional funding does not impose on the state any requirement to commit or expend new state funds for any program or purpose.
- The need exists to expend the additional funding during the current fiscal year (explain in Part B below).
- This application is provided to Finance within 45-days of official notice of receipt of funds.
- Explanation of delayed notification to Finance is attached (required if 45-day notification period is exceeded).
- A copy of the official notice of fund availability is attached to this application.
- One-time expenditure.
- Ongoing commitment from this source (if checked, explain under Program Proposal).
- Matching funds required (if checked, explain under Program Proposal).
- Expenditure either supplements or supplants an existing state-funded program (if checked, explain under Program Proposal).

PART A: For what purpose will the funds be expended?

The additional funding from the annual Community Services Block Grant (CSBG) program under Public Law 117-328, of the Consolidated Appropriations Act, 2023 exceeds the Departments current level of authority. The increase to the annual CSBG award will be used to increase services to low-income families.

The Department will expend these funds for a purpose that is consistent with Federal law. Pursuant to Government Code section 12725, the Department of Community Services and Development shall receive and administer the federal Community Services Block Grant, provided for pursuant to 42 U.S.C. Sec. 9901 et seq.

PART B: Explain the need to expend the funds in the current fiscal year, including the consequence of waiting until budget year to expend the funds:

The funding for CSBG award must be obligated within a reasonable period per the Federal Administration for Children and Families. As such, it is imperative that the Department has the ability to administer these dollars as quickly as possible to start assisting low-income Californians with their needs. Waiting until budget year will delay these services and impact the Department's ability to expend funds in a timely manner.

PROGRAM PROPOSAL (Attach additional information as necessary)**TITLE:****4185 - COMMUNITY SERVICES****STATUTORY AUTHORITY:** (state, federal, as appropriate)

GC Sec. 12725; CSBG 42 U.S.C. Sec. 9901

DESCRIPTION:

The Community Services Block Grant (CSBG) is designed to enable local government and private nonprofit community organizations to help low-income families achieve and maintain economic security through a broad range of activities. These activities include education, employment services, emergency services, housing, income support and management, and health and nutritional services. Additionally, CSBG funds are used by local community organizations to revitalize low-income communities

JUSTIFICATION:

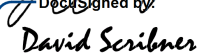
For federal fiscal year 2023, the Federal Government passed the Consolidated Appropriations Act, Public Law 117-328, funding to CSBG.

The Budget Act of 2022 does not provide for the necessary state authority to obligate the total current year federal appropriations. Therefore, the Department of Community Services and Development is requesting an increase of \$6,000,000 in local assistance Federal Trust Fund spending authority for state fiscal year 2022-23. This augmentation will give the Department of Community Services and Development the level of authority necessary to fully expend the federal grant funds that have been awarded for the CSBG program.

SUBMITTED BY:**BUDGET OFFICER:**

DATE:

5/4/23

APPROVED BY DEPARTMENT OF FINANCE:**DATE SUBMITTED TO LEGISLATURE:****DIRECTOR:**

DATE:

5/4/2023

PPBA:

DATE:

05/18/2023

Control Section 28.00 Checklist

This form must be completed for any Control Section 28.00 Budget Revision (BR) and submitted along with the 30-day notification to the Capitol Office. For adjustments under the legislative reporting requirement limits, submit this completed checklist along with the DF-1 to Financial Operations (FO). Please read the Section 28.00 information in FAITH before proceeding.

Request Received:

- Department submits required documents to Finance within 45 days of receipt of official notification of the availability of additional, unanticipated federal or non-state funds (if box is unchecked, department must provide written explanation describing why they could not notify Finance within the 45-day period).

Review the request for compliance with the Control Section (the first four boxes must be checked to proceed):

- The funds will be expended for a purpose that is consistent with state law.
- The funds are made available to the state under conditions permitting their use only for a specified purpose, and the additional expenditure proposed under this section would apply to that specified funding purpose.
- Acceptance of the additional funding does not impose on the state any requirement to commit or expend new state funds for any program or purpose.
- The need exists to expend the additional funding during the current fiscal year.
- The augmentation is less than \$400,000 and less than 10 percent of the amount available for expenditure in the affected program (if box is checked, stop here; legislative notification is not required and the BR may be submitted to FO).
- The augmentation is related to caseload increases in Medi-Cal, CalWORKS, or SSI/SSP (if box is checked, stop here; legislative notification is not required, and the BR may be submitted to FO).
- The augmentation exceeds \$400,000 (if box is checked, proceed to Reporting Requirements).
- The augmentation exceeds 10 percent of the amount available for expenditure in the affected program (if box is checked, proceed to Reporting Requirements).

Reporting Requirements:

- Finance prepares notification to the Legislature of receipt of documents from the department. Notification includes:
- Date recipient department received official notification of the additional funds.
 - Amount of the augmentation.
 - Which program(s) are affected by the augmentation.
 - Basis for the determination that the augmentation meets each of the four requirements set for in subdivision (b) of Control Section 28.00.
 - Copy of the Section 28.00 application (DF-90) submitted by the department.
 - Copy of department's written explanation describing why they could not notify Finance within the 45-day period (if applicable).

Coordination with FO:

- Submit DF-1 and BR package, including a copy of the notification letter (if sent to the Legislature) and a copy of this checklist, to FO (after 30-day waiting period, if necessary).

Omar Sen

Budget Analyst Signature

3/16/2023

Date

Kia Cha

PPBA Signature

3/21/2023

Date